

**Public Safety Communications Advisory Commission (PSCC)
Summary of Minutes - Regular Public Meeting**

Tuesday, January 19, 2010

DRAFT DATED January 21, 2010 – Not Yet Approved by the Commission

PSCC Voting Members Present

- Chad Kirkpatrick, State CIO & Director, Government Information Technology Agency (Chairman)
- Joe Anderson, Assistant Chief, Bullhead City Fire Department
- Michael Brashier, Communications Manager, City of Casa Grande
- Pablo Duarte, Microwave-Two-way Radio Engineer, Cochise County Government
- David Felix, Executive Officer, AZ Department of Public Safety
- Jan Hauk, Past President, Arizona Fire District Association Representative
- Tracy Montgomery, Assistant Chief, Phoenix Police Department
- Gilbert Orrantia, Director, Arizona Department of Homeland Security
- William Pribil, Sheriff, Coconino County
- Patrick Quinn, Deputy Chief, Tucson Fire Department
- Kathleen Robinson, Assistant Chief, Tucson Police Department
- Dan Wills, Battalion Chief, Sedona Fire District
- Mike Worrell, Captain, Phoenix Fire Department

PSCC Voting Members Absent

- Amy Brooks, Captain, Apache Junction Fire Department
- Dewayne Woodie, Fire Chief, Ganado Fire District/EMS

Government Information Technology Agency (GITA) & GITA, Public Safety Interoperable Communications (GITA-PSIC) Office Attendees:

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office
- Michael Todd, PSIC Outreach Manager, GITA-PSIC
- Justin Turner, PSIC Operations Manager, GITA-PSIC

Additional Meeting Presenters

- Captain Paul Wilson, Pima County Sheriff's Department
- Lisa Hansen, Assistant Director Planning and Preparedness, Arizona Department of Homeland Security
- Dr. Jennifer Hendry, Senior Scientist, Science Applications International Corporation (SAIC)

19 interested parties and members of the public were also present.

Call to Order and Roll Call

The meeting was called to order at 1:04 PM by Chairman Chad Kirkpatrick, Director of the Government Information Technology Agency. Chairman Kirkpatrick thanked Commissioners for attending. Roll call was taken by Mr. Justin Turner, PSIC Operations Manager, as noted above and a quorum of the PSCC was declared present.

Welcome and Introductions of New Commissioners

Chairman Kirkpatrick welcomed all attendees and introduced the newly appointed commissioners:

- Joe Anderson, Assistant Chief, Bullhead City Fire Department
- Pablo Duarte, Microwave-Two-way Radio Engineer, Cochise County Government
- Gilbert Orrantia, Director, Arizona Department of Homeland Security
- William Pribil, Sheriff, Coconino County

Approval of Minutes

- September 15, 2009 Meeting
- December 16, 2009 Conference Call

Action Item

Chairman Kirkpatrick asked for comments on the September 15, 2009 meeting minutes. Hearing no comments, the Chairman asked for a motion to approve the minutes. Commissioner Patrick Quinn made a motion to approve the minutes. The motion was seconded by Commissioner Mike Worrell. The motion was unanimously carried and the minutes were approved.

Chairman Kirkpatrick asked for comments on the December 16, 2009 meeting minutes. Hearing no comments, the Chairman asked for a motion to approve the minutes. Commissioner Joe Anderson made a motion to approve the minutes. The motion was seconded by Commissioner Pablo Duarte. The motion was unanimously carried and the minutes were approved.

Statewide Interoperability Executive Committee (SIEC) Update

Presenter: Capt. Paul Wilson, Pima County Sheriff's Department

Information and Discussion Item

Captain Wilson, Co-Chair of the SIEC presented a review of recent SIEC activities including the development of the AIRS SOP, activities of the Communications Unit Working Group, the development of the SIEC Operating Principles document, and various projects the committee is planning to address going forward.

Arizona Department of Homeland Security Update

Presenter: Tim Grubbs, Strategic Planner

Information and Discussion Item

Mr. Tim Grubbs briefed the Commission on the Target Capabilities Assessment conducted in 2009 and provided detailed information on the Federal Homeland Security Grants for the FFY2010 grant cycle and progress made on existing grants including:

- Interoperable Emergency Communications Grant Program (IECGP)
- Operation Stonegarden (OPSG)
- Emergency Operations Center (EOC) Grant Program
- PSIC Grant Program
- Border Interoperability Demonstration Project (BID-P)

Arizona's Statewide Communications Interoperability Plan (SCIP) Revision

Presenters: Dr. Jennifer Hendry, Senior Scientist, Science Applications International Corporation (SAIC)

Action Item

Dr. Jennifer Hendry provided an overview to the Commission on the 2010 SCIP. Her presentation included background on the SCIP development, and an update on the 2010 revision process. Ms. Hendry then outlined the 2010 SCIP and provided a detailed overview of key current SCIP initiatives. Ms. Hendry also highlighted changes made to the SCIP since the December 10th Draft was sent to Commissioners and the public for comment.

After the presentation Chairman Kirkpatrick asked Commissioners for comments and questions. After discussion, the Chairman asked for a motion to approve the SCIP. Commissioner Dan Wills made a motion to approve the 2010 Statewide Communications Interoperability Plan for Arizona. The motion was seconded by Commissioner Kathleen Robinson. The motion was unanimously carried and the SCIP was approved.

PSIC Office: Key Project Status Updates

Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications Office (PSIC), GITA
Information and Discussion Item

Ms. Lisa Meyerson briefed the Commission on recent activities of the Public Safety Interoperable Communications (PSIC) Office at GITA. Key items from her presentation:

- 1) PSIC Office Plan
- 2) Federal Technical Assistance Requests
- 3) 2010 TA Awards –
 1. Regional Communications Enhancement Package (Border Regions)
 2. UASI Request -GOV-ASMT: Governance Structures Assessment -PC-WIN (Pima County)
- 4) Recent Regional and National Interactions
- 5) Regional Outreach
- 6) Planning session for April 13th re: Statewide Outreach Plan

Comments from the Public

No comments were received from the public.

Chairman Kirkpatrick reminded Commissioners that the next meeting of the PSCC is scheduled for February 16, 2010.

Adjournment

Chairman Kirkpatrick called for a motion to adjourn. Commissioner Pat Quinn motioned to adjourn the meeting, which was seconded by Commissioner Kathleen Robinson and unanimously carried. The meeting adjourned at 2:29 PM.

Pursuant to A.R.S. 38-341-01(B), minutes of the Public Safety Communications Advisory Commission are recorded by tape recorder. Taped minutes are maintained in the office of the Government Information Technology Agency. Public access and review of PSCC minutes are available by appointment Monday through Friday during normal business hours. Please contact the PSIC office at 364-4498 to arrange for an audio of the tape-recorded proceedings.